

# Employment Application

Please complete the following application and fax/mail to:

**CampCo****Day Camps**

26861 Trabuco Rd.

Suite E-121

Mission Viejo, CA

92691

(949) 643-9008

Fax: (949) 666-9008

Position Applying For: \_\_\_\_\_

## Personal Information

Name: \_\_\_\_\_  
Last First MI

( ) \_\_\_\_\_ ( ) \_\_\_\_\_ SSN: \_\_\_\_\_  
Phone 1 Phone 2

Email: \_\_\_\_\_

Address: \_\_\_\_\_  
Street Address Apartment #

City State Zip

Alternate: \_\_\_\_\_  
Street Address Apartment #

City State Zip

What cities are you available to work in:

☐ Lake Forest ☐ Ladera Ranch ☐ Mission Viejo ☐ Aliso Viejo  
☐ San Clemente ☐ San Juan Capistrano ☐ R. Santa Margarita ☐ Irvine

If hired, when are you available to work? If no, explain in the available space.

<b>WEEKDAYS (9am-3:30pm)</b> During School Year (Circle Days Available) M T W Th F None	<b>WEEKDAYS (1:45pm-4:15pm)</b> During School Year (Circle Days Available) M T W Th F None	<b>WEEKDAYS (12:30pm-4pm)</b> During School Year (Circle Days Available) M T W Th F None
<b>WEEKDAYS (7:30am-5:45pm)</b> During Summer (Circle Days Available) M T W Th F None	<b>TUESDAYS (5pm-9pm)</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>SATURDAY NIGHTS</b> Occasionally <input type="checkbox"/> Yes <input type="checkbox"/> No

How many hours would you like to ideally work during the **School-year**? \_\_\_\_\_

How many hours would you like to ideally work during the **Summer/Breaks**? \_\_\_\_\_

Are you or will you be 16 years old by June 28, 2010? ☐ Yes ☐ No  
Are you or will you be 18 years old by June 28, 2010? ☐ Yes ☐ No  
Are you or will you be 21 years old by June 28, 2010? ☐ Yes ☐ No  
If under 18 years old, can you provide a work permit? ☐ Yes ☐ No

## Education

Name: \_\_\_\_\_

High School				
School Name _____				
City _____				
<b>Circle Highest Grade Completed</b>				
8	9	10	11	12

College		
School Name _____		
City _____		
Area of Study/Major _____		
# of Units Completed _____		
Degree?	Yes	No

College		
School Name _____		
City _____		
Area of Study/Major _____		
# of Units Completed _____		
Degree?	Yes	No

## Employment History

List most recent or current employer first.

Employer	_____	Salary	_____
Job Title	_____		
Summary of Duties	_____ _____		
Dates Worked	_____	Reason for Leaving	_____
Supervisor	_____	Phone (_____) _____	
May We Contact?	Yes	No	Why: _____

Employer	_____	Salary	_____
Job Title	_____		
Summary of Duties	_____ _____		
Dates Worked	_____	Reason for Leaving	_____
Supervisor	_____	Phone (_____) _____	

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Job Title	_____		
Summary of Duties	_____ _____		
Dates Worked	_____	Reason for Leaving	_____
Supervisor	_____	Phone (_____) _____	

## References

List at least 2 references **other than employers listed above, who are NOT RELATED TO YOU**, who can tell us about your qualifications, responsibility level, etc... (These people might be a professor, co-worker, etc...)

Reference Name	How do you know them?	Phone

## Special Skills

List special skills that you may have that may be helpful in working with children. Examples: speak a 2<sup>nd</sup> language, art classes, sports activities, etc...

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## Tell us about your experiences working with children

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## Swimming Skill Level

What is your swimming skill level & comfort? Are you at a swimming skill level that you can comfortably swim twice the length of a standard swimming pool? Are you comfortable swimming in a lake? Are you comfortable swimming in water 6 feet or deeper? Do you have any water/lifesaving certifications?

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Have you been convicted of any felony, including, but not limited to sex-related crimes against a child or child abuse?

☐ YES

☐

NO

If yes, explain below.

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## Certifications

<b>CPR</b>  <input type="checkbox"/> Yes <input type="checkbox"/> No  <b>Date Expires:</b> _____	<b>First Aid</b>  <input type="checkbox"/> Yes <input type="checkbox"/> No  <b>Date Expires:</b> _____	<b>Others</b>  _____ _____ _____
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Name: \_\_\_\_\_

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise and release the company from all liability for any damage that may result from utilization of such information. I agree to being fingerprinted and undergoing a Department of Justice background check.

I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

When complete, fax or mail application to:

**CampCo**

**Day Camps**

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**Applicant: Please do not write below this line. CampCo Management Only.**

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# **CampCo Day Camps**

## **Summer 2010 Job Application-Availability Questionnaire**

Please FULLY complete the questions below and submit questionnaire with your job application.

Please be thorough, as it helps us to determine at which camp your availability might fit best.

1. **What is your Name, Phone Number & E-mail Address?**

**Name:**

**Phone:**

**E-mail Address:**

2. **What is the first date you are available for work?** \_\_\_\_\_

3. **What is the last date you are available to work?** \_\_\_\_\_

4. **Summer Availability: Considering school, jobs, other commitments, what hours of the day are you regularly unavailable to work during the summer. Be sure to include weekend days & eves commitments. These are not full days that you would request off, but shifts that would need to be adjusted, if you were hired.**

ex. "Summer School, Monday - Friday, 8am-12pm, July 5-July 29; available 12:30pm on. B-sit Saturdays, 5pm-10pm"

5. **Summer Vacations & Commitments: Considering family vacations, school, social activities, etc... what dates would you be unavailable to work between June 1 and September 3, 2010?**

ex. "Family Vacation: July 2-5. Girl Scout Camping Trip: August 13-15"

6. **If attending a University or High School, or Teaching in the Fall, which School? And, what is the first day of classes at this School?**

**School Name/location:**

**First Day of Classes:**

7. **Would you be interested in year-round work?**

8. **Is there anything else you would like to add?**