

Employment Application

Please complete the following application and fax/mail to:

**When complete,
mail or fax to:**

CampCo

Day Camps

26861 Trabuco Rd.

Suite E-121

Mission Viejo, CA

92691

(949) 643-9008

Fax (949) 666-9008

Position Applying For: _____

Personal Information

Name: _____
Last First MI

(_____) _____ (_____) _____ SSN: _____
Phone 1 Phone 2

Email: _____

Address: _____
Street Address Apartment #

City State Zip

Alternate: _____
Street Address Apartment #

City State Zip

Are you or will you be 18 years old by September 20, 2010? Yes No

Are you or will you be 21 years old by September 20, 2010? Yes No

If under 18 years old, can you provide a work permit? Yes No

Can you provide CampCo with proof of a recent TB Test?

Yes No, but I can provide it to CampCo by September 13, 2010

No, and I am unwilling/unable to get it done

Education

High School	College	College
_____ School Name	_____ School Name	_____ School Name
_____ City	_____ City	_____ City
Circle Highest Grade Completed	_____ Area of Study/Major	_____ Area of Study/Major
8 9 10 11 12	_____ # of Units Completed	_____ # of Units Completed
	Degree? Yes No	Degree? Yes No

Name: _____

Employment History

List most recent or current employer first.

Employer	_____	Salary	_____
Job Title	_____		
Summary of Duties	_____ _____		
Dates Worked	_____	Reason for Leaving	_____
Supervisor	_____	Phone (_____) _____	
May We Contact?	Yes	No	Why:

Employer	_____	Salary	_____
Job Title	_____		
Summary of Duties	_____ _____		
Dates Worked	_____	Reason for Leaving	_____
Supervisor	_____	Phone (_____) _____	

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Job Title	_____		
Summary of Duties	_____ _____		
Dates Worked	_____	Reason for Leaving	_____
Supervisor	_____	Phone (_____) _____	

References

List at least 2 references **other than employers listed above, who are NOT RELATED TO YOU**, who can tell us about your qualifications, responsibility level, etc... (These people might be a professor, co-worker, etc...)

Reference Name	How do you know them?	Phone

Name: _____

Availability

What is the first date you are available for work? _____ Last day available? _____

Considering school, jobs, other commitments, what hours of the day are you REGULARLY AVAILABLE to work during FALL 2010 (September – December). Be sure to consider weekend days & evening commitments.

Sundays	Mondays	Tuesdays	Wednesdays	Thursdays	Fridays	Saturdays
<i>EXAMPLE</i> Fully Available	9-12pm Classes 12:30-6:15 Available 6:30-9pm Classes	9-12pm Classes 12:30-6:15 Available 6:30-9pm Classes	9-2pm Classes 2:30-9pm Available	9-12pm Classes 12:30-6:15 Available 6:30-9pm Classes	Fully Available	Fully Available

If attending or working at a High School or College in Fall 2010:

School Name/location: _____ First Day of Classes: _____

If you are a college or high school student and are offered a position to work at CampCo Afterschool Programs, are you willing to schedule your Spring 2011 classes so that you are available to work through June 2011?

Please explain. _____

Considering family vacations, school, social activities, etc... what dates would you be unavailable to work between September 1, 2010 and June 30, 2011. (ex. "Family Vacation: December 23-30, 2010").

What cities are you available to work in:

- Lake Forest Ladera Ranch Mission Viejo Aliso Viejo
 San Clemente San Juan Capistrano R. Santa Margarita

Spanish Language Skills

For our Afterschool Programs held at Las Palmas Elementary School (a Two-Way Immersion School-Spanish/English), it is helpful to have some knowledge of the Spanish language, but it is not a requirement.

Please mark your level of Spanish knowledge, below.

- Speak Spanish: None A Little Semi-fluent Fluent
 Read Spanish: None A Little Semi-fluent Fluent
 Understand Spanish: Not at All A Little Pretty Well Very Well

Comments: _____

Name: _____

Certifications

CPR	First Aid	Others
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
Date Expires: _____	Date Expires: _____	_____ _____ _____

Special Skills

List special skills that you may have that may be helpful in working with children. Examples: speak a 2nd language, art classes, sports activities, etc...

Tell us about your experiences working with children

Swimming Skill Level

What is your swimming skill level & comfort? Are you at a swimming skill level that you can comfortably swim twice the length of a standard swimming pool? Are you comfortable swimming in a lake? Are you comfortable swimming in water 6 feet or deeper? Do you have any water/lifesaving certifications?

Have you been convicted of a felony?

YES NO

If yes, explain below.

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise and release the company from all liability for any damage that may result from utilization of such information. I agree to being fingerprinted and undergoing a Department of Justice background check.

I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative.

Applicant's Signature

Date